

**REQUESTS FOR QUOTATION FOR SUPPLY, DELIVERY AND
INSTALLATION OF EQUIPMENT FOR THE ESTABLISHMENT OF
EWER SITUATION ROOMS IN BENUE, PLATEAU, NASARAWA AND
TARABA STATES.**

RFQ Number: SFCG/2026/02

Issuance Date: June 19, 2026

Deadline for Offers: July 03, 2026

Description: RFQ for the Supply delivery and installation of equipment for the establishment of EWER Situation rooms in Benue, Plateau, Nasarawa and Taraba state.

Search for Common Ground (SEARCH) is an international non-profit organization that promotes peaceful resolution of conflict. With headquarters in Washington, DC and a European office in Brussels, Belgium, Search's mission is to transform how individuals, organizations, and governments deal with conflict - away from adversarial approaches and toward cooperative solutions. Search seeks to help conflicting parties understand their differences and act on their commonalities. With a total of approximately 600 staff worldwide, Search implements projects from 50 offices in 35 countries, including in Africa, Asia, Europe, the Middle East, and the United States. In Nigeria, Search has offices in Abuja, Delta, Jos, Benue, Kaduna, Port Harcourt, and Bayelsa.

Background

Search for Common Ground (Search) Nigeria is implementing activities under its Rapid Response for Peace Project with funding from Spirit of America (SOA) aimed to reduce the incidence and severity of religious and intergroup violence by creating a strengthened multilevel (community/state) Early Warning and Early Response System (EWER) in Benue, Nasarawa, Plateau and Taraba states, Nigeria.

As part of these efforts, Search seeks to establish and equip EWER Situation Rooms in Benue, Plateau, Nasarawa and Taraba States. The organization hereby invites qualified, experienced and reputable vendors to submit quotations for the supply, delivery and where applicable installation of the required equipment.

Interested vendors may apply for one or multiple lots and locations. Bidders must clearly indicate the lot(s) for which they are submitting quotations.

Preference will be given to vendors with demonstrable operational presence and capacity within the state(s) of implementation

Deadline for Submission of Bids: Offers must be received via *email to nigeria-procurement@sfcg.org* or hard copy deliveries must be stamped and signed by the offeror's authorized representative and delivered to the Search Office located at 9 Kashim Ibrahim Road, Old GRA, Makurdi, Benue state | Nigeria or any of her field offices, no later than 5:00 PM on 03 July 2026.

Offers received after this time and date will be considered late and will be considered only at the discretion of Search.

Questions: For any information regarding this bid, send your inquiry to [nigeria-](mailto:nigeria-procurement@sfcg.org)

procurement@sfcg.org before June 26, 2026. Questions and requests for clarification—and the responses.

Payment Terms: SEARCH makes payment within thirty (30) days after successful delivery of service and submission of invoice. If this payment terms is not agreeable with you, kindly state your preferred payment terms in your submission

Validity of Quote: Your quote should be valid for **60 days**.

Eligibility Criteria:

Companies are required to meet the following criteria in order to qualify for bid submission.

1. Have a Certificate of Company Registration
2. Have a Company TIN
3. Have Clientele or company Profile to reflect relevant information e.g. Past experience and Clientele
4. Capable of submitting a Letter reflecting the following;
 - a. Introduction of your company representative written on your letter head (see content on page 4)
 - b. Acceptance of SEARCH payment terms
5. Be able to provide priced quotation on own letter head

Required experience: The Company should;

- Have a minimum of 2 years' experience in similar supply.
- Demonstrate financial capacity to execute the project independently, without subcontracting.

Submission requirements:

1. All items listed under ‘**eligibility criteria**’ mentioned above in this document
2. Quotation reflecting pricing and other relevant information regarding the items

Evaluation criteria: Your quotation shall be evaluated using the following criteria;

S/n	Evaluation criteria	Weight of criteria
1	Technical capability to meet Specification & Past Performance: Responsiveness to the technical specifications and requirements. <i>The vendor must include company profile with samples of past works</i>	50 points
2	Price	30 points
3	Delivery timeline	20 points

Search Nigeria is exempt from cooperating country taxes and duties. As mandated by law, Search Nigeria will deduct withholding tax as applicable on total price and remit to NRS.

Quotations can be sent by email and hard copy delivery to any Search Nigeria office. Any emailed offers must be emailed to nigeria-procurement@sfcg.org. Any hard copy deliveries

must be stamped and signed by the offeror's authorized representative and delivered to the Search Office located at 9 Kashim Ibrahim Road, Old GRA, Makurdi, Benue state | Nigeria or any of our field offices, in a sealed envelope addressed to The Admin & Procurement Manager, Search for Common Ground, Nigeria. Offers received after the specified time and date will be considered late and will be considered only at the discretion of Search Nigeria.

As a core value to help achieve our mission, the SFCG embraces a culture of honesty, integrity, and ethical business practices and expects its business partners to do the same.

Specifically, our procurement processes are fair and open and allow all vendors/consultants equal opportunity to win our business. We do not tolerate fraud or corruption, including kickbacks, bribes, undisclosed familial or close personal relationships between vendors and SFCG employees, or other unethical practices. If you experience or suspect unethical behaviour by a SFCG employee, please contact the SFCG's Country Director and Country Finance Manager via email (info@sfcg.org). Any vendor/consultant who attempts to engage, or engages, in corrupt practices with SFCG will have their proposal disqualified and will not be solicited for future work.

Onnu James-Udolor

 **Search for
Common Ground**

Jun 19, 2026

SIGNED and STAMPED By (SFCG management)

**COVER LETTER TO BE PRINTED ON PROPOSERS LETTER HEAD OR FILLED
WITHIN THE RFQ DOCUMENT ALONG WITH BID SUBMISSION**

Date:

The Country Director,
Search for Common Ground
Abuja – Nigeria

Letter of Introduction

Re: Confirmation of ability to Supply delivery and installation of equipment for the establishment of EWER Situation rooms in Benue, Plateau, Nasarawa and Taraba state.

We hereby formally introduce our company,
..... and our company
representative.....

who signs thus; Our company, has been in existence for
..... years providing services to various organizations within Nigeria. Our Tax
Identification Number is..... and we also attach
herein our Company registration document for your attention.

We are able to directly provide the required service to Search for Common Ground and not through a third party. Attached is a list of our Clients/evidence of service delivery and **quotation on our letterhead for your review.**

Our available customer service relations for this service and other value added services include (tick the box if applicable)

- a. Ability to meet short deadlines
- b. Ability to provide after installation guidance free of charges

We have read and understood the content of SFCG/2026/06/ as well as SEARCH payment terms as stated in the said **RFQ**. We are in acceptance of the payment terms are also financially capable to provide these supplies.

Section 2: Specifications and Technical Requirements
LOT STRUCTURE

REQUEST FOR QUOTATION (RFQ) Supply, Delivery, Installation and Commissioning of Equipment for the Establishment of EWER Situation Rooms

LOT 1: SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF SOLAR POWER SYSTEMS

Lot 1A – Benue State

Lot 1B – Plateau State

Lot 1C – Nasarawa State

Lot 1D – Taraba State

Scope of Work (Common to all states): Supply, delivery, installation, testing, and commissioning of a complete 5kVA Solar Power System suitable for powering the EWER Situation Room, including all necessary components for reliable operation.

Indicative Components:

- 5kVA Solar Inverter (Hybrid System)
- Solar Panels (8-12) of between 450-550 watts monocrystalline
- Deep Cycle Lithium 5-10kva 48v
- Mounting Structures
- Charge Controllers (MPPT where applicable)
- Electrical Protection Devices
- All Cables, Wiring and Accessories
- Installation Materials
- System Testing, Commissioning and Certification
- User Orientation and Handover

LOT 2: SUPPLY OF ELECTRICAL APPLIANCES AND ACCESSORIES
Lot 2A – Benue State

S/N	Item Description	Unit	Qty	Unit Price	Price
1	75 Inch Smart Television	Pcs	1		
2	5kVA Stabilizer	Pcs	1		
3	1.5HP Wall Mounted Air Conditioner	Pcs	2		
4	Printer – LaserJet MFP135W	Pcs	1		

Lot 2B – Plateau State

S/N	Item Description	Unit	Qty	Unit Price	Price
1	75 Inch Smart Television	Pcs	1		
2	1.5HP Wall Mounted Air Conditioner	Pcs	2		
3	Printer – LaserJet MFP135W	Pcs	1		

Lot 2C – Nasarawa State

S/N	Item Description	Unit	Qty	Unit Price	Price
1	75 Inch Smart Television	Pcs	1		
2	1.5HP Wall Mounted Air Conditioner	Pcs	2		

S/N	Item Description	Unit	Qty	Unit Price	Price
3	Printer – LaserJet MFP135W	Pcs	1		

Lot 2D – Taraba State

S/N	Item Description	Unit	Qty	Unit Price	Price
1	75 Inch Smart Television	Pcs	1		
2	1.5HP Wall Mounted Air Conditioner	Pcs	2		
3	Printer – LaserJet MFP135W	Pcs	1		

LOT 3: SUPPLY OF OFFICE FURNITURE AND MAPPING MATERIALS
Lot 3A – Benue State

S/N	Item Description	Unit	Qty	Unit Price	Price
1	Conference Table + Revolving Chairs (14) (Conference Setting)	Set	1		
2	Revolving Office Chairs	Pcs	8		
3	Physical/Digital Map	Pcs	1		

Lot 3B – Plateau State

S/N	Item Description	Unit	Qty	Unit Price	Price
1	Conference Table + Chairs (14) (Conference Setting)	Set	1		
2	Physical/Digital Map	Pcs	1		

Lot 3C – Nasarawa State

S/N	Item Description	Unit	Qty	Unit Price	Price
1	Conference Table + Chairs (14) (Conference Setting)	Set	1		
2	Physical/Digital Map	Pcs	1		

Lot 3D – Taraba State

S/N	Item Description	Unit	Qty	Unit Price	Price
1	Conference Table + Chairs (14) (Conference Setting)	Set	1		
2	Physical/Digital Map	Pcs	1		
3	Map of Taraba State	Pcs	1		

LOT 4: SUPPLY OF ICT EQUIPMENT, NETWORKING AND COMMUNICATION DEVICES
Lot 4A – Benue State

S/N	Item Description	Unit	Qty	Unit Price	Price
1	Dell Intel Core i7 All-in-One Desktops 11 th Gen, 16GB RAM, 1TB SSD, 23.8 FHD 23.8 FHD Display, Windows 11 Pro	Pcs	4		

S/N	Item Description	Unit	Qty	Unit Price	Price
2	Laptop (HP Omnibook Laptop Intel Generation Processor Intel Zoomcore Speed Intel Input and Output System Direct Image Relay Speed 15th Gen Processor Core i7 Processor 512gb Solid State Drive 16gb Memory 14inches Screen Touchscreen Smart Keyboard Light Windows 11)	Pcs	1		
3	Smartphones (4gb Ram - 128gb Rom - Dual Sim 5000mah - Blue)	Pcs	2		
4	Starlink Kit + Subscription/Data	Set	1		
5	Dual SIM Cards with Same Number	Pcs	2		
6	Server to Host Dashboard/Interface	Pcs	1		

Lot 4B – Plateau State

S/N	Item Description	Unit	Qty	Unit Price	Price
1	Dell Intel Core i7 All-in-One Desktops 11 th Gen, 16GB RAM, 1TB SSD, 23.8 FHD 23.8 FHD Display, Windows 11 Pro	Pcs	3		
2	Additional Dell 1TB Desktop (for EWER localization & backup)	Pcs	1		
3	Smartphones (4gb Ram - 128gb Rom - Dual Sim 5000mah - Blue)	Pcs	2		
4	Starlink Kit + Subscription/Data	Set	1		
5	Dual SIM Cards with Same Number	Pcs	2		

Lot 4C – Nasarawa State

S/N	Item Description	Unit	Qty	Unit Price	Price
1	Dell Intel Core i7 All-in-One Desktops 11 th Gen, 16GB RAM, 1TB SSD, 23.8 FHD 23.8 FHD Display, Windows 11 Pro	Pcs	3		
2	Additional Dell 1TB Desktop (for EWER localization & backup)	Pcs	1		
3	Smartphones (4gb Ram - 128gb Rom - Dual Sim 5000mah - Blue)	Pcs	2		
4	Starlink Kit + Subscription/Data	Set	1		
5	Dual SIM Cards with Same Number	Pcs	2		

Lot 4D – Taraba State

S/N	Item Description	Unit	Qty	Unit Price	Price
1	Dell Intel Core i7 All-in-One Desktops 11 th Gen, 16GB RAM, 1TB SSD, 23.8 FHD 23.8 FHD Display, Windows 11 Pro	Pcs	3		

S/N	Item Description	Unit	Qty	Unit Price	Price
2	Additional Dell 1TB Desktop (for EWER localization & backup)	Pcs	1		
3	Smartphones (4gb Ram - 128gb Rom - Dual Sim 5000mah - Blue)	Pcs	2		
4	Starlink Kit + Subscription/Data	Set	1		
5	Dual SIM Cards with Same Number	Pcs	2		

Additional Requirements (Applicable to All Lots):

- **All items must be brand new with minimum 1–2 years warranty.**
- **Prices must be all-inclusive (supply, delivery, installation, taxes and Taxes.).**
- **Delivery and installation are to be done at the respective EWER Situation Rooms in each state so include all costs to installation, commissioning and handover.**
- **Bidders can quote for one or more states/lots.**

Sincerely,

Name:.....

Signature:.....

Title:.....

Date:.....

Official stamp/seal.....